

***State of Washington  
Department of Transportation  
Notice to Consultants  
2006 On-Call Terminal Design & Construction Services for WSF***

The Washington State Department of Transportation (WSDOT) is soliciting interest from consulting firms who would like to provide terminal design and construction management services for the Washington State Ferries (WSF). WSDOT may award five (5) Agreements, which will be four (4) years in duration. Each agreement will be for approximately \$7,500,000.00. If necessary, at the option of WSDOT, the Agreement may be supplemented for additional time and/or money.

**Project Description**

Work performed through this agreement may include full responsibility for all aspects of the design and development of Terminal Engineering projects, providing on-site project design teams, on-site assistance to WSF design teams, and construction support services.

Terminal facility projects may include new construction, preservation, and maintenance for: floating structures, fixed pier structures, fendering and dolphin systems, passenger and vehicle loading structures and facilities, dredging, passenger facilities, transit/intermodal improvement, electrical and mechanical systems, surveying, transportation planning, construction management and inspection, and other engineering services as needed.

**Evaluation Criteria**

Pursuant to state and federal regulations, a qualifications-based selection process will be used to select a consultant for each of these projects. The following information and criteria will be used to evaluate and rank responses:

1. Qualifications/Expertise of Firms on Team;
2. Qualifications of Proposed Project Manager;
3. Key Team Members Qualifications (Prime Consultant and Sub-Consultants);
4. Firm's Project Management System (Prime Consultant Only);
5. References/Past Performances (Prime Consultant Only)

The link to the definitions and point value for each of the proposed criteria may be found on the first page of this advertisement web site.

NOTE: It is imperative that the consultant reviews the definitions of the scoring criteria. We have included requirements and/or limitations for the information that is being requested. All scoring criteria will be rated on a scale of 0 (Low) to 20 (High.)

**Submittals**

Consultants are invited to submit their Statement of Qualifications at their own cost. WSDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The submittal is limited to a total maximum number of twenty (20) sheets submitted only on

single sided (single sided meaning one side only of a single sheet of paper) typed 8.5" x 11" paper (if charts and/or graphs are utilized text must be a readable size font), and with type size no smaller than 12 point.

Your Statement of Qualifications must be broken into two (2) separate packets. Your Statement of Qualifications "Packet A" must consist of:

- Your responses to scoring Criteria 1 through 5. (4).

Your Statement of Qualifications "Packet B" must consist of:

- Your letter of transmittal;
- Your Submittal Information Packet forms;
- **Your responses to scoring Criteria 5.**

The page limitation does not apply to the front and back covers of "Packet A" and all of "Packet B."

The Statement of Qualifications shall meet the following requirements or will be deemed non-responsive and will not be eligible for consideration of this work:

- Title of the Request for Qualifications and your firm clearly identified on the cover of the submittal Packets "A" and "B", and the letter of transmittal;
- Statement of Qualifications broken into "Packet A" and "Packet B" as indicated above;
- Responsive to all evaluation criteria;
- Meeting page limitations and font size requirements; and
- Meeting submittal deadline submission date.

Materials submitted in response to this competitive procurement shall become the property of WSDOT and will not be returned. All submittals received will remain confidential until WSDOT and the successful Consultants sign the agreements resulting from this advertisement. All submittals are deemed public records as defined in the RCW 42.17.250 to 42.250.340.

Faxed or e-mailed submittals will not be accepted. Four (4) copies of your "Packet A" and one (1) copy of "Packet B", whether mailed or hand-delivered, must arrive at the following address no later than 5:00 pm on Tuesday, September 26, 2006:

Director, Consultant Services  
Washington State Department of Transportation  
7345 Linderson Way SW  
Tumwater, WA 98501-6504

Any questions regarding the submittal process should be directed to the Consultant Services Office, at 360-705-7106.

Persons with disabilities may request this information be prepared and supplied in alternate formats by calling collect 206-389-2839. Persons with hearing impairments may call 1-800-833-6388 (Washington State Telecommunications Relay Service) and ask for 206-515-3683.

Dates of publication in the Seattle Daily Journal of Commerce: Tuesday, August 29, 2006, and Tuesday, September 5, 2006.

Submittal Due Date: Tuesday, September 26, 2006.